

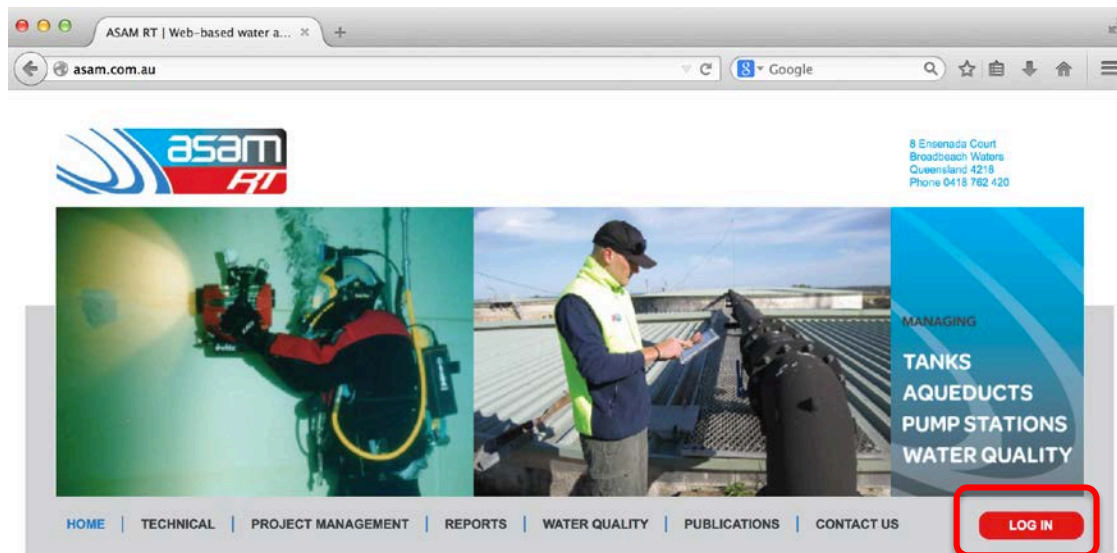
Generating Reports



ASAM has the ability to generate eleven tailored reports to suit a variety of client requirements. Use Firefox or Google Chrome to access reports if possible, as Internet Explorer does not always perform well.

Login to ASAM

1. Go to www.asam.com.au and select the login button to go to the login page



2. Enter your unique login details

A screenshot of the ASAM Realtime Login form. The form has a blue header with the text 'ASAM Realtime Login'. On the left side of the form is the ASAM RT logo. On the right side, there are two input fields: 'Username' and 'Passphrase'. Below these fields are two buttons: 'OK' and 'Clear'. At the bottom of the form, there is a warning message: 'Passphrases are case sensitive. Warning: Login attempts will be recorded.'

This site is best viewed at 1024 x 768 resolution.

For a tour of ASAM RT Software, enter Username: **ascc48** Password: **7368**
You will be able to view All State City Council and all their assets.

ASAM Data Management – Online and Accessible

For assistance contact: david@aqualift.com.au 0418 762 420 or jill@asam.com.au 0417 399 198
Version 2.0 Last updated 14.10.2015

Generating Reports



- On the start up page, select **Reports** from the top navigator

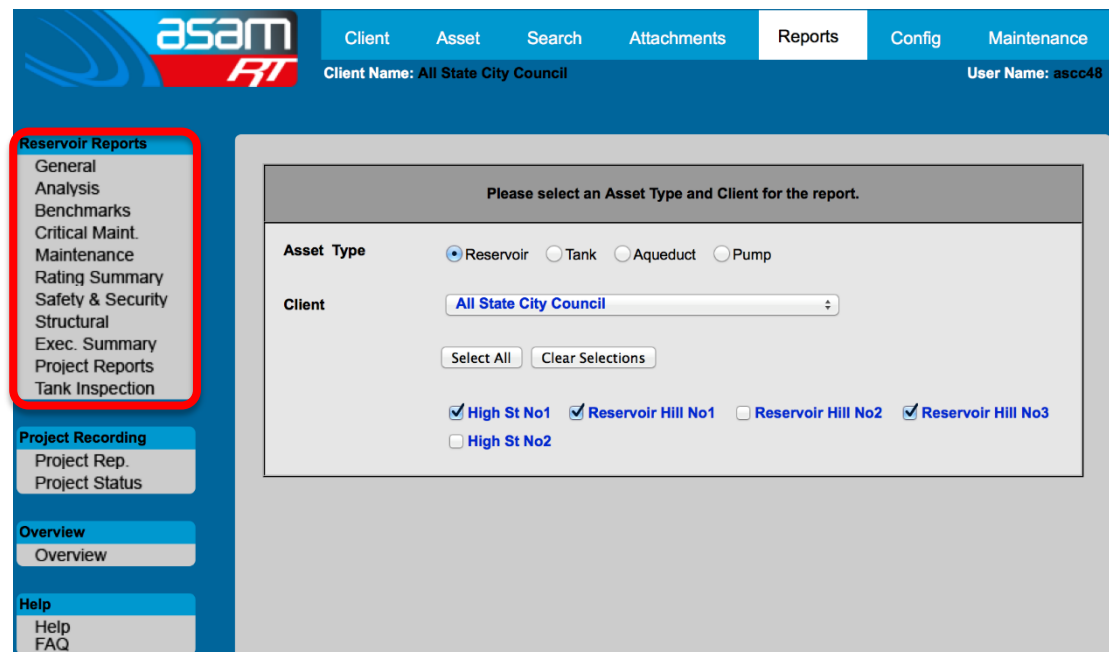
- Select the reservoirs you would like included in the report

ASAM Data Management – Online and Accessible

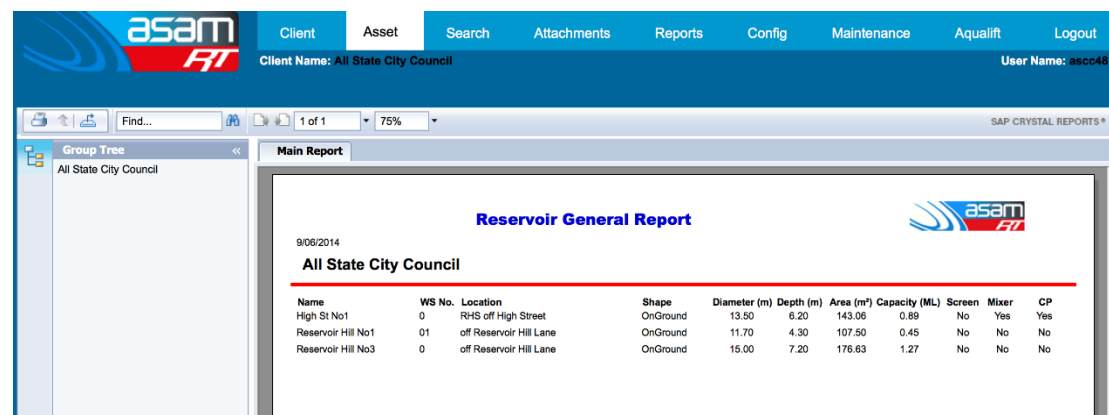
For assistance contact: david@aqualift.com.au 0418 762 420 or jill@asam.com.au 0417 399 198
Version 2.0 Last updated 14.10.2015

Generating Reports

- From the report options on the left hand side, select the report you wish to generate. A description of each report can be found at the end of this guide.



- A report will be generated which can be either viewed, printed or exported into a number of different formats



Name	WS No.	Location	Shape	Diameter (m)	Depth (m)	Area (m²)	Capacity (ML)	Screen	Mixer	CP
High St No1	0	RHS off High Street	OnGround	13.50	6.20	143.06	0.89	No	Yes	Yes
Reservoir Hill No1	01	off Reservoir Hill Lane	OnGround	11.70	4.30	107.50	0.45	No	No	No
Reservoir Hill No3	0	off Reservoir Hill Lane	OnGround	15.00	7.20	176.63	1.27	No	No	No

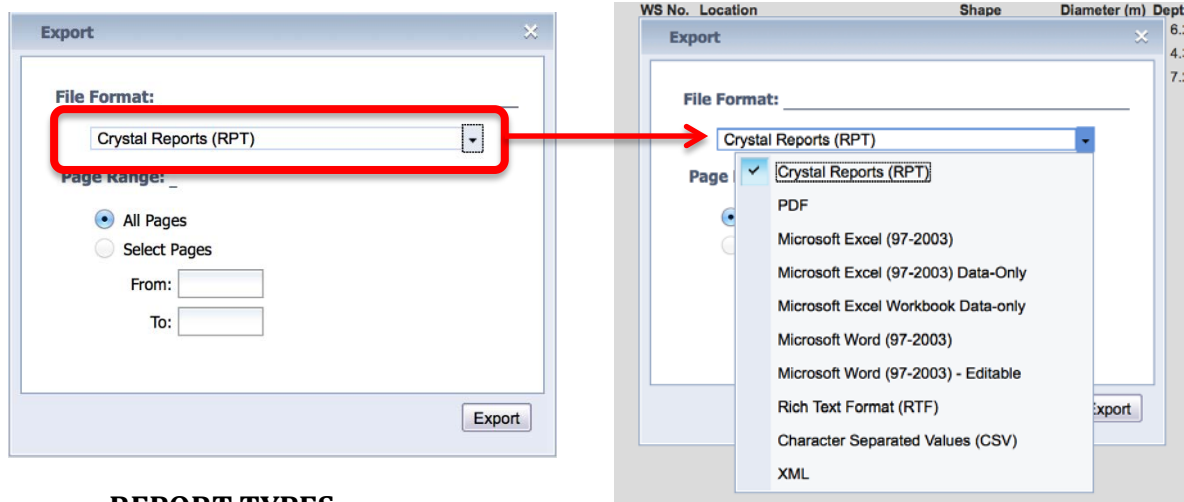
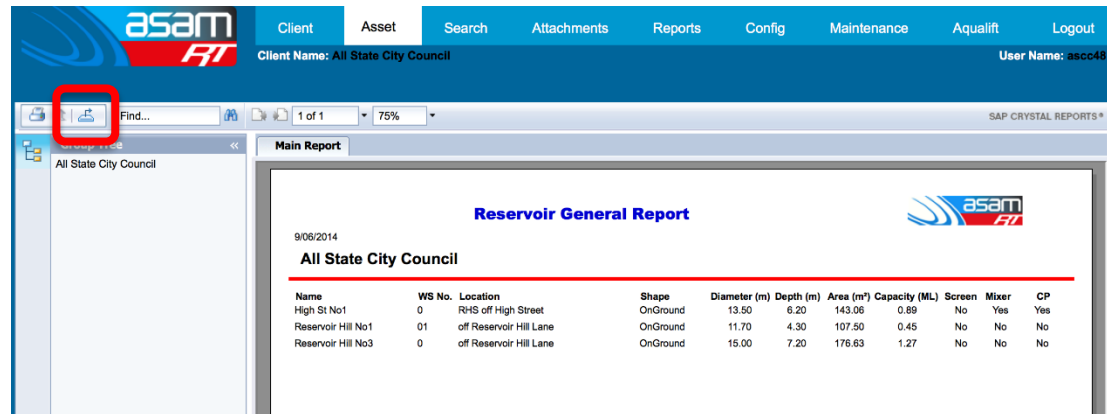
- For a report with multiple pages, use the next page button to navigate through the report



ASAM Data Management – Online and Accessible

Generating Reports

8. To export a report – select the export tool and choose the format required



REPORT TYPES

Report Type	To be used for
GENERAL – Contains basic static information about the reservoirs (name, location, type, diameter, depth, capacity, mixer, CP)	To develop site management plans, asset management
ANALYSIS – Contains the most recent cleaning and inspection dates, the next clean/inspection due date, time to clean, sediment depth and waste water volumes	Planning for cleaning, inspecting and future maintenance works
BENCHMARKS – The nine Benchmarks and their relative comments are displayed on the one page	A quick overview of the identified benchmark issues and relevant comments per reservoir
CRITICAL MAINTENANCE – Use this report to highlight the most critical issues within the asset base. It collates all the Priority 0,1 and 2 rated items from the external and internal inspections	Planning for current priority maintenance works
RATINGS SUMMARY – Contains all the External and Internal priority numbers	Use to export ratings into Excel spreadsheets for further data manipulation

ASAM Data Management – Online and Accessible

Generating Reports



SAFETY & SECURITY – Summarises the benchmarks and comments to highlight security, contamination and safety issues at the reservoir	Planning for current and future years maintenance works
STRUCTURAL – Uses the structural and coating benchmarks to show how the reservoirs compare structurally	Planning for current and future years maintenance works
TANK INSPECTION – A detailed profile of the reservoir, showing static data, Penetrations, Benchmarks, Condition ratings and Comments	Detailed asset report per reservoir
EXEC. SUMMARY – Contains a precis of the most relevant OH&S, Water Quality, Structural and Security issues	Reporting to management

ASAM Data Management – Online and Accessible

For assistance contact: david@aqualift.com.au 0418 762 420 or jill@asam.com.au 0417 399 198
Version 2.0 Last updated 14.10.2015