

This guide demonstrates how to generate and review the NOW reports available through the online database ASAM. If you are able, use Firefox or Google Chrome to access reports – Internet Explorer does not always perform well.

Login to ASAM

- 1. Go to www.asam.com.au and select the login button to go to the login page
- 2. Enter your unique login details

ASAM Realtime Login								
	Username							
asam	Passphrase							
	OK	ar						
Passphras	es are case sensitive.							
Warning: Login	attempts will be recorded.							

This site is best viewed at 1024 x 768 resolution.

For a tour of ASAM RT Software, enter Username: ascc48 Password: 7368 You will be able to view All State City Council and all their assets.



Access to Project System

3. Once logged into ASAM, select Project System(Step 1)

asam	Client	Asset	Search	Attachments	Reports	Config	Maintenance	Aqualift	Logaut	cc
	Client Name: Bogan	Shire Council							User Name: Im	wands
-										
				Please select a Clier	at and Asset Action			Sten 1	1	
			Salart Cliant	Select Client	Search All Clien	ts for Asset		50001		
			Asset Type:	• Reservoir O Tank	Water Quality	Aqueduct	Pump			
				Nyngan Cobar St Nyngan Terangion St			•			
			Assec				•			
			Job No:	* Current Active Job No.	Historic Job No.					
						Vier	v Asset			

 Choose the client of interest (Step 2) and then select Filter By > NOW Projects (Step 3)

85	am	Client	Asset	Search	Attach	ments	Reports	Config	Mainter	nance /	Vqualift	Logo	ut C
20	<i>RI</i>	Client Name: Bo	gan Shire Council									Use	r Name: Imwords
Reservoir Details	Proje	ct Manag	ement Syste	em			S	tep 2					
General Details General Cleaning Safety Mixer C.P. Penetrations Valuation	Client: Asset: Show:		Bogan Shir All All * C	e Council Dutstanding 🗢 Clor	ued		Filter By Sort By	NOW Projects • Please Select OH&S	P Rating P	rogress			
External Inspection	Reg #	Туре	Asset Name	Progress	Job No	Project No	Date	Water Quality Structural		P Ratin	g		
General Condition Coatings Renovations Comments	2 1 Total Res	NOW Projects NOW Projects sults: 2	Nyngan Terangion St Nyngan Cobar St	Ā	026165	01	23/11/2014	Security General Projects NOW Projects	n, Cleaning. n, Cleaning.		Edit	Delete	Report
Internal Inspection General Condition Coalings Renovations Comments				Step	4				1	Step	3		
Attachments View Images												St	ep 5
Contractors													
Actions Project System NOW Projects General Projects Brniert Images													
Maintenance Cal. Help													

- 5. Check progress colours (eg. Red no action taken to date, Green completed) (Step 4)
- 6. Select 'Report' for the asset of interest (Step 5) and a report will be generated which can either be viewed or exported into a number of different formats

ASAM Data Management – Online and Accessible

Accessing ASAM NOW Reports



Inspection Date:	21/11/2014	Client Name:	Bogan Shire C	Council
WS #:	0	Reservoir Name:	Nyngan Cobar	St
Job No:	026166	Project Number:	01	
Cleaning Due:	15/7/2014	Inspection Due:	15/7/2014	Register No: 1
Raised By:	dbsAdmin			Date: 23/11/2014
Map Standard:	WGS 84			
Co-ord 1:	S 031 34 062	E 147 12 087		
Co-ord 2:				
Project Catego	rv - NOW	1		NOW Projects
Agintenance Item:				
namenance nem.				
IOW - Entry hatch, Cle	eaning.			
Comments:				
Action taken by nor	ninated staff mem	ber/contractor:		
Action taken by nor The entry hatch cover is not se ind the cover should be re-buil resent.	ninated staff mem aled on the front edge and wh to have sides and no ladder	ber/contractor: here the ladder stilles extend throu slots. The tank needs to be drain	gh - the front edge nee ed and swept out ASAF	ds a new section to be welded in 2 as it has 600mm of sediment
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7. For a report with multiple pages, use the next page button to navigate through the report

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Group Tree	rian report								



8. To export a report – select the export tool and choose the format required

asam Fil	Client Client Name: All	Asset State City Co	Search uncil	Attachments	Reports	Config	Maintenance	Aqualift Us	Logout er Name: ascc48
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All State City Council	909/2014 All Sta Name High St Not Reservoir Hil Reservoir Hil	te City Co 0 11 No1 0 11 No3 0	Res uncil WS No. Location RHS off Hig off Reserve off Reserve	ervoir Genera ph Street ir Hill Lane ir Hill Lane	Shape D OnGround OnGround	iameter (m) Depth (m 13.50 6.20 11.70 4.30 15.00 7.20) Area (m²) Capacity (ML 143.06 0.89 107.50 0.45 176.63 1.27) Screen Mixer No Yes No No No No	CP Yes No No
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